



**Newfane Central School District  
Board of Education**

**NEWFANE BOARD OF EDUCATION MEETING MINUTES**

**February 21, 2023**

The February 21, 2023 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Tomasine at 7:00 pm.

**CALL TO ORDER**

A. Casinelli, R. Dunn, N. Everett, A. Kennedy J. Schmitt, S. Tomasine  
M. Lingle  
M. Baumann, D. Bedette, P. Young

**TRUSTEES PRESENT  
TRUSTEES EXCUSED  
ADMINISTRATION  
PRESENT  
OTHERS PRESENT  
PLEDGE OF ALLEGIANCE  
and  
DISTRICT MISSION  
STATEMENT**

C. Murray

The District Mission Statement was read by Trustee Schmitt.

Motion made by Trustee Kennedy and seconded by Trustee Casinelli  
RESOLVED, that the proposed agenda for February 21, 2023 be approved.  
Resolution Carried:           6 YES           0 NO

**ESTABLISH ORDERS OF  
THE DAY  
Approved the agenda**

There were no remarks at this time.

**PUBLIC REMARKS OR  
COMMENTS**

**PRESIDENT REPORT:**

**REPORTS**

President Tomasine asked Mr. Baumann when the high school parking lot lights will be going up. Mr. Baumann stated they should be going up in the spring time.

**SUPERINTENDENT REPORT:**

Superintendent Baumann reshared with the Board of Education the proposed Budget Presentation. The presentation will be available on the Newfane website.

**COMMITTEE REPORTS:**

Trustee Kennedy shared with the Board of Education the next NOSBA Board Member Workshop will be March 18, 2023 at Newfane Early Education Center.

**NEWFANE TEACHER'S ASSOCIATION REPRESENTATIVE:**

The NTA was represented by C. Hurtgam, there was no comment at this time.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, that the minutes of the January 17, 2023 and February 7, 2023 meeting of the Board of Education be and are approved.

Resolution Carried:           6 YES           0 NO

**ROUTINE ORDER OF BUSINESS**

Approved meeting minutes  
Encl. 2023.2.21.8A

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2023.2.21.8B.

Resolution Carried:           6 YES           0 NO

Approved the classification and placement of students  
Encl. 2023.2.21.8B

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer’s Monthly Report for the period of January 2023.

Resolution Carried:           6 YES           0 NO

Accepted and file the Monthly Treasurer’s Reports  
Encl. 2023.2.21.8C

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Capital Budget Status Report for the periods of July 1, 2020 to January 31, 2023.

Resolution Carried:           6 YES           0 NO

Accepted and filed the Capital Budget Status Report  
Encl. 2023.2.21.8D

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Warrant Reports for the period of January 2023.

Resolution Carried:           6 YES           0 NO

Accepted and filed the Monthly Warrants  
Encl. 2023.2.21.8E

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the period of December 2022 and January 2023.

Resolution Carried:           6 YES           0 NO

Approved School Lunch Profit and Loss Statement  
Encl. 2023.2.21.8F

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes. Except resolution 9A.

Motion made by Trustee Kennedy and seconded by Trustee Dunn  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with regret, the resignation for the purpose of retirement, of George Noon, from his Director of Facilities position, effective April 14, 2023 at the close of business.

Resolution Carried:           6 YES           0 NO

**PERSONNEL ORDER OF BUSINESS**

Accepted resignation for the purpose of retirement  
G. Noon, Director of Facilities  
Encl. 2023.2.21.9A

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, the resignation, of Courtney Banach,  
from her Typist/Clerical I position, effective February 10, 2023 at the close of  
business.

Resolution Carried:           6 YES           0 NO

Accepted the resignation  
of C. Banach,  
Typist/Clerical I  
Encl. 2023.2.21.9B

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, the resignation, of Amber Pratt, from  
her Basketball Coach position, effective January 16, 2023 at the close of  
business.

Resolution Carried:           6 YES           0 NO

Accepted the resignation  
of A. Pratt,  
Basketball Coach  
Encl. 2023.2.21.9C

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, the resignation, of Justin Balcom, from  
his Unified Basketball Coach position, effective February 7, 2023 at the close  
of business.

Resolution Carried:           6 YES           0 NO

Accepted the resignation  
of J. Balcom,  
Unified Basketball Coach  
Encl. 2023.2.21.9D

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, the resignation, of Sean McDonnell,  
from his Assistant Track Coach position, effective October 25, 2022 at the  
close of business.

Resolution Carried:           6 YES           0 NO

Accepted the resignation  
of S. McDonnell,  
Assistant Track Coach  
Encl. 2023.2.21.9E

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, the resignation, of Kevin Lucinski, from  
his Varsity Boys Lacrosse Coach position, effective January 1, 2023 at the  
close of business.

Resolution Carried:           6 YES           0 NO

Accepted the resignation  
Of K. Lucinski  
Varsity Boys Lacrosse  
Coach  
Encl. 2023.2.21.9F

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that Zackary Waild, residing in Grand Island, New York, having NYS Initial  
Certification in Chemistry grades 7-12, Students with Disabilities grade 7-12,  
Biology grades 7-12, and General Science grades 7-12, be and is appointed to  
as a Long-Term Substitute, Science, step 1, Masters, prorated, effective  
January 18, 2023, through June 30, 2023.

Resolution Carried:           6 YES           0 NO

Appointed Z. Waild  
as a Long-Term  
Substitute  
Encl. 2023.2.21.9G

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
 RESOLVED, upon the recommendation of the Superintendent of Schools, that  
 Amanda Stone, residing in Appleton, New York, is appointed as a Food  
 Service Helper, effective February 14, 2023 with a 26-week probationary  
 period from February 14, 2023 to October 17, 2023 at a rate of \$15.00 per  
 hour, according to the terms and conditions of the Cafeteria Personnel  
 Association collective bargaining agreement.

Appointed A. Stone  
 as a Food Service Helper  
 Encl. 2023.2.21.9H

Resolution Carried:            6 YES            0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
 RESOLVED, upon the recommendation of the Superintendent of Schools, that  
 the following individuals, be and are approved as Coaches for the spring 2023  
 school year in the sport noted.

Approved spring 2023  
 Coaches  
 Encl. 2023.2.21.9I

<b>SPORT</b>	<b>POSITION</b>	<b>COACH</b>
Track & Field – Assistant	Varsity - Assistant	Justin Balcom
Unified Basketball	Varsity - Head	Renee Luck
Track & Field	Modified	Alexis Damon
Track & Field	Varsity - Assistant	Charles Nagel
Boy’s Lacrosse	Varsity – Head	Connor Hill

Resolution Carried:            6 YES            0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
 RESOLVED, upon the recommendation of the Superintendent of Schools, that  
 the following individuals, be and are approved as unpaid Assistants for the  
 2022-2023 school year in the sport noted, with the understanding that  
 unpaid Assistants are to work under the direct supervision of the Head Coach  
 and that at no time are they to supervise students unattended.

Approved C. Geise  
 unpaid Coaching  
 Assistant  
 Encl. 2023.2.21.9J

<b>NAME</b>	<b>SPORT</b>
Cassidy Geise	Varsity Softball

Resolution Carried:            6 YES            0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
 RESOLVED, upon the recommendation of the Superintendent of Schools, that  
 the following individuals be appointed for the 2022-2023 school year as a  
 Mentors for the Newfane Circuit Stompers Robotics Team.

Appointed unpaid  
 Mentors, Circuit  
 Stompers  
 Encl. 2023.2.21.9K

Steve Brauen	Frank Darrow	Ryan Johnson
Kyle Krause	Karl Miller	

Resolution Carried:            6 YES            0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that the following individual is approved as substitute in the district as  
 noted:

Approved district  
 Substitutes  
 Encl. 2023.2.21.9L

Brooke McAdoo	– non-certified Substitute Teacher	Effective 1/23/2023
Melanie Nagel	– Laborer DL Substitute Laborer	Effective 2/22/2023

Resolution Carried:            6 YES            0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that the following extracurricular club and organization operate for the  
 2022-2023 school year and that the following advisors be and are appointed  
 according to provisions of Appendix C, Co-Curricular Stipends, of the  
 Newfane Teacher’s Association Collective Bargaining Agreement.

Appointed Co - Curricular  
 Advisors for the 2022-  
 2023 school year  
 Encl. 2023.2.21.9M

<b>ACTIVITY</b>	<b>BUILDING</b>	<b>ADVISORS</b>
Middle School Month Resolution Carried:	Middle School 6 YES	Michael Heitzenrater and Jillian Long 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that the following student, Hanna Andrews, be and is approved as an unpaid  
 student, participating in fieldwork, at Newfane High School with Craig  
 Isaacson, in affiliation with the Education Program through Niagara  
 University, effective February 17, 2023.

Approved H. Andrews  
 Fieldwork  
 Encl. 2023.2.21.9N

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli  
 RESOLVED, that the Board of Education of the Newfane Central School  
 District, hereby nominates Anthony Casinelli, who resides at 4053 Purdy  
 Road, Lockport, New York, 14094, for a vacancy on the Board of Education of  
 the Orleans/Niagara Board of Cooperative Educational Services.

Nominated O/N BOCES  
 Candidate A. Casinelli  
 Encl. 2023.2.21.9O

Resolution Carried: 6 YES 0 NO

The New Order of Business was voted on by consensus to be listed  
 separately in the minutes.

**NEW ORDER OF  
 BUSINESS**

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
 RESOLVED, that the Board of Education amend their meeting calendar to  
 reflect that the April 4, 2023 meeting be cancelled.

Amended the Board of  
 Education meeting  
 calendar  
 Encl. 2023.2.21.10A

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
 RESOLVED, that up to three of the Newfane Varsity Wrestling Team be and is  
 authorized to travel and participate in the NYSPHSAA State Wrestling  
 Championships at MVP Arena in Albany, New York, from February 23, 2023  
 through February 26, 2023

Approved the NYSPHSAA  
 State Wrestling  
 Championships  
 Encl. 2023.2.21.10B

and;

RESOLVED, that all students will travel with and be chaperoned by coaches.  
 RESOLVED, that prior to the scheduled trip, the coach will provide to the  
 High School Principal a full and complete itinerary, player list, chaperone list,  
 and related details.

RESOLVED, that a field trip request form be completed and the standard  
 release forms be executed for each player and coach in attendance and that  
 same be delivered to the Principal prior to departure.

RESOLVED, upon the recommendation of the Superintendent of Schools, the  
 Board approves the expenses as outlined in Enclosure 2023.2.21.10B.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, that the Board of Education approve Alexa Doxey a member of  
the Wrestling Team and Assistant Coach Kevin Lucinski as listed in the  
enclosure, to travel and participate in the NYSPHSAA Girls Invitational  
Wrestling Tournament being held at SRC Arena at Onondaga Community  
College, in Syracuse, New York, from January 26, 2023 through January 28,  
2023 and;  
RESOLVED, that the student will travel with and be chaperoned by Assistant  
Coach.  
RESOLVED, that prior to the scheduled trip, the Coach/Athletic Director will  
provide to the High School Principal a full and complete itinerary, player list,  
chaperone list, and related details.  
RESOLVED, that a field trip request form be completed and the standard  
release forms be executed for the player and Assistant Coach in attendance  
and that same be delivered to the Principal prior to departure.  
RESOLVED, upon the recommendation of the Superintendent of Schools, the  
Board approves the expenses as outlined in Enclosure 2023.2.21.10C.  
Resolution Carried: 6 YES 0 NO

Approved the NYSPHSAA  
Girls Invitational  
Wrestling Tournament  
Encl. 2023.2.21.10C

Motion made by Trustee Dunn and seconded by Trustee Lingle  
RESOLVED, that approximately forty (40) - fifty (50) Newfane high school  
music students be and are authorized to travel to and perform in Cleveland,  
Ohio, from May 18,2023 through May 20, 2023 according to the following  
conditions:  
RESOLVED, that all personal expenses will be covered by individual  
participants or chaperones, and;  
RESOLVED, that sufficient faculty, and chaperones are in attendance to  
provide a ten to one (10:1) supervision ratio and;  
RESOLVED, that two (2) weeks prior to the scheduled trip, the High School  
Principal will be provided a complete itinerary, student list, chaperone list  
and related details and;  
RESOLVED, that a field trip request form be completed and the standard  
release forms be executed for each student and chaperone in attendance and  
that same be delivered to the Principal prior to departure and;  
RESOLVED, that the district will pay for substitute teachers.  
Resolution Carried: 6 YES 0 NO

Approved High School  
Music request  
Encl. 2023.2.21.10D

Motion made by Trustee Dunn and seconded by Trustee Lingle  
RESOLVED, that the Board of Education approve the Superintendent of  
Schools, High School Principal, and Board of Education President, or his  
designee, and three (3) senior students to attend the 2023 Scholastic  
Achievement Recognition Dinner through Erie-Niagara School  
Superintendents Association on May 18, 2023, and also authorized is the  
payment of associated expenses with this event.  
Resolution Carried: 6 YES 0 NO

Approved attendees to  
Scholastic Achievement  
Recognition Dinner  
Encl. 2023.2.21.10E

Motion made by Trustee Dunn and seconded by Trustee Lingle  
RESOLVED, that approximately twelve (12) Newfane Circuit Stomper student-  
team members be and are authorized to participate in the FIRST Finger Lakes  
Regional competition and travel to the Rochester Institute of Technology in  
Rochester, New York as the following:

Approximately twelve (12) students under the supervision of board  
appointed advisors and mentors (chaperones), travel March 15, 2023 through  
March 18, 2023 with estimated bussing costs as outlined as attached and that  
all personal expenses will be covered by individual participants or  
chaperones, and;

FURTHER RESOLVED, sufficient board appointed advisors and mentors are in  
attendance to provide a ten to one (10:1) supervision ratio and;

FURTHER RESOLVED, that two (2) weeks prior to the scheduled trip, that the  
High School Principal will be provided a complete itinerary, student list,  
chaperone list and related details and;

FURTHER RESOLVED, a field trip request form be completed and the standard  
release forms be executed for each student and chaperone in attendance and  
that same be delivered to the High School Principal prior to the departure.

Resolution Carried:            6 YES            0 NO

Approved participation in  
a Robotics Competition,  
FIRST Finger Lakes  
Regional Competition  
Encl. 2023.2.21.10F

Motion made by Trustee Dunn and seconded by Trustee Lingle  
RESOLVED, that approximately seven (7) Newfane Circuit Stomper student-  
team members be and are authorized to participate in the FIRST FRC  
Competition and travel to David L. Lawrence Convention Center in Pittsburgh,  
Pennsylvania as the following:

Approximately seven (7) students under the supervision of board appointed  
advisors and mentors (chaperones), travel April 5, 2023 through  
April 8, 2023 with estimated bussing costs as outlined as attached and that all  
personal expenses will be covered by individual participants or chaperones,  
and;

FURTHER RESOLVED, sufficient board appointed advisors and mentors are in  
attendance to provide a ten to one (10:1) supervision ratio and;

FURTHER RESOLVED, that two (2) weeks prior to the scheduled trip, that the  
High School Principal will be provided a complete itinerary, student list,  
chaperone list and related details and;

FURTHER RESOLVED, a field trip request form be completed and the standard  
release forms be executed for each student and chaperone in attendance and  
that same be delivered to the High School Principal prior to the departure.

Resolution Carried:            6 YES            0 NO

Approved participation in  
a Robotics Competition  
FIRST FRC Competition.  
Encl. 2023.2.21.10G

Motion made by Trustee Dunn and seconded by Trustee Lingle  
RESOLVED, upon the recommendation of the Superintendent of Schools, that  
the district policy listed below and annexed to this resolution as enclosure  
2023.2.21.10F receive their first reading February 7, 2023 and their second  
and final reading on February 21, 2023.

#5661 Wellness

Resolution Carried:            6 YES            0 NO

Adopted policy changes  
Encl. 2023.2.21.10H

Motion made by Trustee Dunn and seconded by Trustee Lingle  
RESOLVED, that the Board of Education appoint up to nine (9) qualified individuals to serve as Election Inspectors during the Budget Vote and Election scheduled May 16, 2023, at a rate of \$18.00 per hour for a time as determined by the Superintendent and District Clerk, and; FURTHER RESOLVED, that as permitted by board policy number 5323, meals and refreshments will be provided for up to nine Election Inspectors and the District Clerk, Permanent Chairperson.

Resolution Carried:            6 YES            0 NO

Appoint Budget Vote and  
Election Inspectors

Motion made by Trustee Dunn and seconded by Trustee Lingle  
RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education adopt the following rules:

Rules for use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon:

1. The form of ballot shall conform substantially in size and type to that prescribed by the Election Law of the State of New York for use on standard voting machines.
2. The voting machines shall be those owned by the County, but if the County's voting machines are not available, voting machines may be obtained from some other source satisfactory to the Board of Education.
3. For each voting machine, two (2) qualified voters of the District shall be appointed by the Board of Education to act as Election Inspectors.
4. The Board of Education shall pay all expenses necessary or incidental to the use or rental, as the case may be, of voting machines, including but not limited to the operation and sealing thereof and the training of the Election Inspectors in the use thereof.
5. Immediately before any voting machine is used at meetings, elections or votes, annual, special or however otherwise denominated or designated, the Election Inspectors shall examine it and see that all counters are set at zero (000), and that the ballot labels are properly placed, and that the machine is, in all respects, in proper condition for use.
6. At the close of polling, the ballots from each voting machine will be placed into a sealed envelope or other receptacle. The sealed ballots, along with all election results verification shall remain secured for the period of thirty days following the meeting, election or vote at which same has been used and as much longer as may be necessary or advisable because of existing or threatened contest over the result of the meeting, election or vote, except as otherwise provided by the Education Law of the State of New York.
7. Any proposition to be voted upon, when presented other than by the Board of Education and except where required by law to be stated in the published notice of meeting, election or vote, must be set forth in such manner as to conform to the requirements of the Education Law of the State of New York, and must be presented in a petition bearing the signatures of twenty-five (25) qualified voters, or 2% of the number of qualified voters voting in the previous annual vote – whichever is greater, of the School District (except where the number of signatures is specified in said Education

Adopted the "rules for  
use of Voting Machines".  
Budget Vote and Election



Law in which case the provisions of the Education Law shall apply) and filed with the Board of Education not less than thirty (30) days before the meeting, election or vote, unless otherwise prescribed by law.

8. Any question or proposition to be voted upon when required by law to be stated in the published notice of meeting, election or vote and prescribed other than by the Board of Education, must be presented by petition as set forth in rule 7 above and filed with the Board of Education not less than fifty-five (55) days before the meeting, election or vote unless otherwise prescribed by law.

9. Any question or proposition to be presented by the Board of Education must be set forth in a resolution adopted at a meeting of the Board not less than fourteen (14) days prior to the meeting, election or vote, except as to a question or proposition required by law to be stated in the published notice of the meeting, election or vote, in which event such resolution must be adopted at a meeting of the Board not less than fifty (50) days before the meeting, election or vote, except that the fifty (50) day time limitation shall not apply to a special meeting called under the provisions of Section 2007 subdivision 3, paragraph 1, of the Education Law of the State of New York.

10. In the event that any question or proposition to be voted upon is too lengthy to be placed upon the ballot, an abstract of such question or proposition shall be placed thereon in such form as may be prescribed by the Board of Education of the District, concisely stating the purpose and effect and setting forth and indicating generally and briefly the subject matter of the question or proposition. Wherever the question is excessively lengthy as above described, a sufficient number of copies thereof shall be available at the voting place in order that each voter may be furnished with a copy thereof before voting.

11. Where circumstances require that the form of ballot, type or ballot label be different from that prescribed by the Election Law of the State of New York, the form of ballot, type or ballot label shall conform to that required by such circumstances.

12. The Niagara County Board of Elections shall have no jurisdiction with regard to the use of voting machines in connection with any school district meeting, election or vote.

13. The Board of Education shall have sole discretion in determining when voting machines shall be used.

Resolution Carried:            6 YES            0 NO

Motion made by Trustee Dunn and seconded by Trustee Lingle  
RESOLVED, upon recommendation of the Superintendent of Schools, the Board of Education adopt the following resolution with regard to the budget hearing and notice of the annual district meeting, budget vote and election:  
WHEREAS, pursuant to Section 1716 of the Education Law, it is necessary to set the date of the District's budget hearing;  
WHEREAS, pursuant to Sections 1716 and 2002 of the Education Law, it is necessary to provide for publication of the notice of the annual meeting and election of the District, as well as notice of the budget hearing of the District;  
NOW, THEREFORE,

Adopt the Public Budget  
Hearing and Legal Notice

BE IT RESOLVED, by the Board of Education of the Newfane Central School District:

1. THAT, the provisions of this resolution shall be effective regardless of anything to the contrary in the Board Policy Manual, or the previous minutes of this Board, or otherwise;
2. THAT, it is hereby determined, pursuant to Section 1716 of the Education Law, that the Annual Budget Hearing of this District, for presentation of the proposed 2023-2024 school district budget, shall be conducted on Tuesday, May 2, 2023 at 6:30 p.m. prevailing time which will be presented in person and will be posted to the Public District Website immediately following.
3. THAT, pursuant to Section 2002 of the Education Law, the Annual Meeting and Election of the District shall be held on Tuesday, May 16, 2023 from 12 p.m. prevailing time until 8:00 p.m. prevailing time, in the Newfane Central School District Elementary School Building, 2909 Transit Road, Newfane, New York, for the purpose of voting on the appropriation of the necessary funds to meet the District's estimated expenditures for the fiscal year commencing July 1, 2023, and ending June 30, 2024, for the purpose of electing two (2) members of the Board of Education and for the transaction of such other business as may be authorized by law.
4. THAT, qualified voters may apply for absentee ballots at the office of the District Clerk, with a listing of persons to whom absentee ballots have been issued being available for inspection in the office of the District Clerk during each of the five days prior to the day of the election, except Sundays.
5. THAT, the District Clerk is hereby directed to publish a copy of the following notice in the Lockport Union-Sun & Journal, four times within the seven weeks next preceding such District meeting, the first publication in such newspaper to be at least 45 days before said annual meeting and election:

NOTICE OF PUBLIC HEARING  
AND

ANNUAL DISTRICT MEETING,  
BUDGET VOTE AND ELECTION OF THE  
NEWFANE CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN, that a public hearing of the presentation of the 2023-2024 budget, for the qualified voters of the Newfane Central School District, will be held on Tuesday, May 2, 2023 at 6:30 p.m. prevailing time, which shall be presented in person and will be posted to the Public District Website immediately following.

NOTICE IS HEREBY GIVEN, that the Annual District Meeting and Election of the qualified voters of the Newfane Central School District, Niagara County, New York, will be held on Tuesday, May 16, 2023 from 12:00 p.m. to 8:00 p.m. prevailing time in the Newfane Elementary School Building, located at 2909 Transit Road, Newfane, New York, for the purpose of voting on the annual budget for the 2023-2024 fiscal year and electing two (2) members of the Board of Education for three (3) year terms commencing on July 1, 2023. TAKE FURTHER NOTICE, that the District may require all persons offering to vote at the budget vote and election to provide one form of proof of

residency pursuant to Education Law 2018-C. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the District may also require all persons offering to vote to provide their signature, printed name, and address.

TAKE FURTHER NOTICE, that the voting on the budget will consist of voting on the following proposition, as well as other such matters as may be lawfully presented at the meeting:

PROPOSITION NUMBER 1

Shall the following resolution be adopted to wit:

RESOLVED, that the budget of the Newfane Central School District (the "District"), Niagara County, New York, for the fiscal year commencing July 1, 2023 and ending June 30, 2024 as presented by the Board of Education, is hereby approved and adopted and the required funds therefore, shall be hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in said District to be levied and collected as required by law.

TAKE FURTHER NOTICE, that voting machines will be used to record the vote on the budget, on such proposition, and on the election of members of the Board of Education.

TAKE FURTHER NOTICE, that the Board of Education of this District has adopted Rules for the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon, and printed copies for general distribution are available in the office of the District Clerk located at the Newfane Early Childhood Center, 6048 Godfrey Road, Burt, New York.

TAKE FURTHER NOTICE, that the Board of Education of this District will have prepared and completed a detailed statement in writing of the amount of money which will be required

during the 2023-2024 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount for each purpose estimated necessary for payments to Boards of Cooperative Educational Services shall be shown in full, with no deduction of estimated state aid. The amount of state aid provided and its percentage relationship to the total expenditures shall also be shown. Such statement shall be completed at least seven days before the budget hearing at which it is to be presented and copies thereof shall be prepared and made available, upon request, to residents within the District during the period of seven days before the budget hearing and/or fourteen days immediately preceding the annual meeting and election, and may be obtained by any resident in the District at each school house in the District in which school is maintained as well as the District Office during normal business hours on and after April 19, 2023, excluding Saturdays and Sundays.

TAKE FURTHER NOTICE, that all candidates for the office of Member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least 25 qualified voters of the District, shall state the residence of each signer, and shall state the name and residence of the candidate. Each petition must be filed in the office of the Clerk of the District not later than 5:00 p.m. on the thirtieth day

preceding the annual meeting and election, to wit, April 17, 2023.

TAKE FURTHER NOTICE that qualified voters may apply for absentee ballots at the office of the District Clerk on or after the date of April 24, 2023.

Completed applications must be received by the District Clerk at least seven (7) days before the election, if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be issued to the voter in person.

Absentee ballots must be received in the office of the District Clerk not later than 5:00 p.m. prevailing time, on Tuesday, May 16, 2023. A listing of persons to whom absentee ballots have been issued will be available for inspection in the office of the District Clerk during each of the five days prior to day of the election, except Sundays.

TAKE FURTHER NOTICE that military voters who are qualified voters of the District may apply for a military ballot by requesting an application from the District Clerk. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 p.m. on April 17, 2023. In a request for a military ballot application or ballot, the military voter may indicate a preference for receiving the application or ballot by mail, facsimile or electronic mail.

TAKE FURTHER NOTICE that the District Clerk may be contacted in the district office by emailing [cfrank@newfanecentralschools.org](mailto:cfrank@newfanecentralschools.org) or calling 716-778-6856 for information or appointments regarding candidate petitions or absentee ballots.

6. That the District Clerk is hereby directed to arrange for the use of two voting machines for said District meeting and election and for the printing of ballots to be used in said machines, which ballots shall be printed in the form required by the Rules of the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon previously adopted by the Board of Education, and each proposition to be submitted shall be so printed thereon in full with the words YES and NO so printed for each proposition.

Dated: February 21, 2023

BY ORDER OF THE BOARD OF EDUCATION  
NEWFANE CENTRAL SCHOOL DISTRICT  
CRYSTAL FRANK, DISTRICT CLERK

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Dunn and seconded by Trustee Lingle  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with gratitude, the donation of a park bench from the Newfane High School Class of 1969, to be placed on the ground of Newfane High School.

Resolution Carried:           6 YES           0 NO

Accepted a donation  
Encl. 2023.2.21.10L

There were no comments at this time.

**CONCLUDING ORDERS  
OF BUSINESS**  
Public remarks or  
comments

This time was used for trustees to share information without action.

Anything for the “good of the order”

- Budget Finalization
- Update on Student Services – Jenn Bower

**PRESENTATIONS FOR THE NEXT MEETING**

Motion made by Trustee Kennedy and seconded by Trustee Dunn  
MOVED, that the Board of Education enter Executive Session to discuss the Superintendent evaluation and specific personnel matter.

Executive Session

Resolution Carried: 6 YES 0 NO

Meeting recessed at: 8:15 pm reconvened at: 8:35 pm

Motion made by Trustee Casinelli and seconded by Trustee Kennedy  
MOVED, that the Board of Education adjourn the meeting.

**ADJOURNMENT**  
Respectfully submitted,

Resolution Carried: 6 YES 0 NO

Meeting adjourned at: 8:35 pm

Crystal Frank  
District Clerk